

# HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website ([www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

**Current cabinet members are listed below.** For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact [governancesupportteam@herefordshire.gov.uk](mailto:governancesupportteam@herefordshire.gov.uk) or telephone 01432 261699.

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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FORWARD PLAN FOR 29 August 2025 ONWARDS

The following information is provided for each entry in the Forward Plan:

Heading	Contains
<b>Report title and purpose</b>	A summary of the proposal
<b>Decision Maker and Due date</b>	Who will take the decision and the date the decision is expected to be made
<b>Lead cabinet member and officer contact(s)</b>	The cabinet member with responsibility for this decision and the officers producing the decision report.
<b>Directorate</b>	The directorate of the council responsible for the decision.
<b>Date uploaded onto plan</b>	The date the decision was first uploaded and the notice period started for key decisions.
<b>Decision type, exemptions and urgency</b>	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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### Cabinet decisions by date (Key and Non-key listed)

<b>Q1 2025/26 Budget Report</b> To report the forecast position for 2025/26 at Quarter 1 (June 2024), including explanation and analysis of the drivers for the material budget variances, and to outline current and planned recovery activity to reduce the forecast overspend.	Cabinet 25 September 2025	Cabinet member finance and corporate services  Rachael Sanders, Director of Finance <small>Rachael.sanders@herefordshire.gov.uk Tel: 01432 383775</small>	Corporate Support Centre	NEW ITEM	<b>Non Key</b> Open
<b>Q1 Performance Report</b> To report on the Council's progress and performance in Q1 against the Delivery Plan 2025/26.	Cabinet 25 September 2025	Cabinet member finance and corporate services  Jessica Karia, Head of Corporate Performance and Intelligence <small>jessica.karia@herefordshire.gov.uk Tel: 01432 260976</small>	Corporate Support Centre	21 August 2025	<b>Non Key</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Herefordshire Suicide Prevention Strategy</b> To approve, for publication, a new Suicide Prevention Strategy (2024-2029) for Herefordshire	Cabinet 25 September 2025	Cabinet member adults, health and wellbeing  Lindsay MacHardy, Public Health Principal, Kristan Pritchard, Public Health Lead - Mental Health  <small>Lindsay.MacHardy@herefordshire.gov.uk, Kristan.Pritchard@herefordshire.gov.uk Tel: 01432 260554, Tel: 01432383144</small>	Community Wellbeing	21 August 2025	<b>KEY</b> Open
<b>Corporate Peer Challenge</b> To receive the report on the outcome of the Local Government Association Corporate Peer Challenge, held 23-26 June 2025, and to approve the council's action plan in response to the recommendations for publication	Cabinet 25 September 2025	Cabinet member finance and corporate services  Hilary Hall, Corporate Director Community Wellbeing, Caroline Marshall, Project manager, Paul Walker, Chief Executive  <small>Hilary.Hall@herefordshire.gov.uk, caroline.marshall3@herefordshire.gov.uk, paul.walker@herefordshire.gov.uk Tel: 01432 260249,</small>	Corporate Support Centre	21 August 2025	<b>Non Key</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Local Walking and Cycling Plan adoption</b> To seek Cabinet approval for the adoption of the Local Walking and Cycling Plan	Cabinet 25 September 2025	Cabinet member transport and infrastructure  Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small>	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>West Midlands Safe Centre</b> To approve the establishment of a Special Purpose Vehicle (SPV) and agrees for Herefordshire to join the SPV and be part of a formal partnership with other local authorities in the West Midlands in terms as set out in the report.	Cabinet 25 September 2025	Cabinet member children and young people  Tina Russell, Corporate Director Childrens and Young People <small>tina.russell@herefordshire.gov.uk</small> <small>Tel: 01432 260 267</small>	Corporate Support Centre	21 August 2025	<b>KEY</b> Part exempt
<b>Local Transport Plan 5</b>	Cabinet 23 October 2025	Cabinet member transport and infrastructure  Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small>	Economy and Environment	21 August 2025	<b>KEY</b>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>New care facility</b> To consider and agree the business case to invest in and develop the council's own care facility in Herefordshire to meet future demand	Cabinet 23 October 2025	Cabinet member adults, health and wellbeing  Hilary Hall, Corporate Director Community Wellbeing Hilary.Hall@herefordshire.gov.uk	Community Wellbeing	21 August 2025	<b>KEY</b>
<b>The New Public Realm Service</b> This report seeks approval to award the council's Public Realm Service contract.	Cabinet 18 December 2025	Cabinet member local engagement and community resilience  Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>Cabinet Member Decisions (Key and Non Key decisions)</b>					
<b>Portfolio: adults, health and wellbeing</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Drug and Alcohol Service 2-year Extension</b> To approve the extension of the Drug and Alcohol Service provided by Turning Point for 2 years.	Cabinet member adults, health and wellbeing 3 October 2025	Cabinet member adults, health and wellbeing  Natalie Johnson-Stanley, Public Health Lead - Substance Misuse / Tobacco  <small>Natalie.Johnson-Stanley@herefordshire.gov.uk Tel: 01432 383230</small>	Community Wellbeing	21 August 2025	<b>KEY</b> Open
<b>Reprocurement of Herefordshire Independent Adult Advocacy Services</b> To approve the reprocurement of Herefordshire Independent Adult Advocacy Services, by way of an open tender process.	Cabinet member adults, health and wellbeing 28 November 2025	Cabinet member adults, health and wellbeing  John Burgess, Senior Commissioning Officer  <small>John.Burgess3@herefordshire.gov.uk</small>	Community Wellbeing	21 August 2025	<b>KEY</b> Open
<b>Portfolio: children and young people</b>					



Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Children's Emergency Out of Hours Duty Team (EDT) Service</b></p> <p>To agree to the direct award, by exemption, of this contract to the incumbent service provider.</p> <p>The Emergency Duty Team (EDT) Service exists to provide an emergency responsive service for children and young people up to the age of 18, but in line with the Leaving Care Act 2000 the service is available to any care experienced young person aged up to 25.</p> <p>The service is provided when a child or young person is believed to be at risk of significant harm, and from whom delay until the next working day would be detrimental to their welfare and safety. The service ensures that they continue to be safeguarded in the immediate term.</p> <p>There is a statutory duty for local authorities to safeguard and promote the welfare of children within their area who are in need. This is Section 17(1) of the Children Act 1989.</p>	<p>Cabinet member children and young people</p> <p>10 November 2025</p>	<p>Cabinet member children and young people</p> <p>Sam Westwood, Commissioning Officer, All Age Disability, Community Wellbeing</p> <p>Sam.Westwood@herefordshire.gov.uk Tel: 01432 383097</p>	<p>Community Wellbeing</p>	<p>21 August 2025</p>	<p><b>KEY</b></p> <p>Open</p>
Portfolio: community services and assets					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Play Area Investment</b> The purpose of this report is to set out how the £1 million for Play Area Investment is proposed to be spent and to seek the necessary approvals to do so.	Cabinet member community services and assets 12 September 2025	Cabinet member community services and assets  Leigh Whitehouse, Group Manager-Streetscene, Public Rights of Way and Traffic Management leigh.whitehouse@herefordshire.gov.uk	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>Retaining of the swimming pool at Peterchurch Primary School</b> To approve the retention of and structural improvements to the swimming pool at Peterchurch Primary School	Cabinet member community services and assets 12 September 2025	Cabinet member community services and assets  Quentin Mee, Head of Educational Development Quentin.Mee@herefordshire.gov.uk	Children and Young People	21 August 2025	<b>Non Key</b> Open
<b>Portfolio: economy and growth</b>					
<b>Portfolio: environment</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Allocating the Climate and Nature Reserve Phase 2</b> To Allocate the balance of the Climate and Nature Reserve for the delivery of projects which will positively impact the climate and natural environment of Herefordshire to the benefit of all who reside in the county.	Cabinet member environment 29 September 2025	Cabinet member environment  Richard Vaughan, Sustainability & Climate Change Manager <small>Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small>	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>Herefordshire Tree, Hedgerow and Woodland Strategy (H-THAWS).</b> To consider and endorse the new countywide Herefordshire Tree, Hedgerow and Woodland Strategy (H-THAWS).	Cabinet member environment 23 October 2025	Cabinet member environment  Mandy Neill, Senior Landscape Officer <small>mandy.neill@herefordshire.gov.uk</small>	Economy and Environment	21 August 2025	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Solar Car Ports at Plough Lane</b> To approve the scoping and construction of solar car ports at Plough Lane	Cabinet member environment 31 October 2025	Cabinet member environment  Katie Ainsworth, Senior Project Manager, Richard Vaughan, Sustainability & Climate Change Manager, Rosanna Willmott, Sustainability and Climate Change Officer  <small>               katie.ainsworth2@herefordshire.gov.uk,                Richard.Vaughan@herefordshire.gov.uk,                rosanna.willmott@herefordshire.gov.uk                Tel: 01432 260192, Tel: 01432 261749             </small>	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>Portfolio: finance and corporate services</b>					
<b>Portfolio: local engagement and community resilience</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>The New Public Realm Service - Fleet</b> This report seeks approval to procure the internal fleet required to deliver the New Public Realm Service from 1 June 2026.	Cabinet member local engagement and community resilience 30 September 2025	Cabinet member local engagement and community resilience  Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>The New Public Realm Service – Depot Facilities</b> This report seeks approval to procure and undertake any necessary works to depot and other facilities as required to deliver the New Public Realm Service from 1 June 2026.	Cabinet member local engagement and community resilience 30 September 2025	Cabinet member local engagement and community resilience  Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	21 August 2025	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>The New Public Realm Service – Highways and Public Realm Schemes Framework</b> As part of preparations for the New Public Realm Service, this report seeks approval for the procurement of a new Highways and Public Realm Schemes Framework. The new framework will be used for the delivery of schemes, forming part of a mixed economy model approach for the service alongside the new Public Realm Contract that will come into place on 1st June 2026.	Cabinet member local engagement and community resilience 1 October 2025	Cabinet member local engagement and community resilience  Ed Bradford, Head of Highways and Traffic <small>Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</small>	Economy and Environment	NEW ITEM	<b>KEY</b> Open
<b>Portfolio: roads and regulatory services</b>					
<b>Parking Technology Upgrade</b> To approve the tender process for upgrading of VRMS and modems, retro fitting of parking machines and maintenance.	Cabinet member roads and regulatory services 30 September 2025	Cabinet member roads and regulatory services  Michelle Price, Project manager <small>michelleprice@herefordshire.gov.uk Tel: 01432 383778</small>	Economy and Environment	21 August 2025	<b>Non Key</b> Open
<b>Portfolio: transport and infrastructure</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Road Safety Schemes</b> The purpose of this report is to set out how the £3.0 million for Road Safety Schemes is proposed to be spent and to seek the necessary approvals to do so.	Cabinet member transport and infrastructure 10 September 2025	Cabinet member roads and regulatory services  Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786	Economy and Environment	21 August 2025	<b>KEY</b> Open
<b>Capability and Ambition Fund 2025/26 allocation</b> The purpose of the report is to confirm what Herefordshire Council will deliver with the Capability and Ambition Fund grant	Cabinet member transport and infrastructure 12 September 2025	Cabinet member transport and infrastructure  Ffion Horton, Transport Planning Services Manager, Scott Tompkins, Delivery Director - Infrastructure, Richard Vaughan, Sustainability & Climate Change Manager ffion.horton@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192	Economy and Environment	21 August 2025	<b>Non Key</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Herefordshire Flood Risk Mitigation</b></p> <p>The purpose of this report is to set out how the £2.055 million for Herefordshire Flood Risk Mitigation is proposed to be spent and to seek the necessary approvals to do so.</p>	<p>Cabinet member transport and infrastructure</p> <p>12 September 2025</p>	<p>Cabinet member transport and infrastructure</p> <p>Steve Hodges, Directorate services team leader</p> <p><small>sthodges@herefordshire.gov.uk</small></p> <p><small>Tel: 01432 261923</small></p>	<p>Economy and Environment</p>	<p>21 August 2025</p>	<p><b>KEY</b></p> <p>Open</p>